



CORDELL BANK, GULF OF THE FARALLONES
AND MONTEREY BAY NATIONAL MARINE SANCTUARIES
JOINT MANAGEMENT PLAN REVIEW

Ecosystem Monitoring Cross-Cutting Working Group
Draft Meeting Agenda—April 17, 2003

NOTE: Members of the public are asked to raise their concerns with working group members before or after the meeting, as well as during breaks. There will not be a public comment period.

Time	Topics and Objectives
9:00—9:15	Welcome —Introductions (name, affiliation, experience with JMPR) <u>Handout:</u> Contact List.
9:15—9:30	Management Plan Basics, SACs, and Working Groups <u>Objective:</u> 1) Introduce all working group members with the JMPR process 2) Understand the roles and relationships of SACs and working groups. 3) Examine the working group process and context for this meeting. <u>Handout:</u> 1) JMPR Brochure, 2) Over view of Working Group Process / Timeline, 3) JMPR working group list.
9:30—10:00	Structure, Mechanics, and Responsibilities <u>Objective:</u> 1) Define the process / means for functioning as a working group. 2) Identify the role of each working group member and NOAA's role as a stakeholder. <u>Handout:</u> 1) Structure, Mechanics, and Responsibilities, 2) Self-governance.
10:00—10:30	Decision Making Process A. Building Consensus <u>Objective:</u> Articulate need and agree on process for consensus building when dealing with contentious issues. <u>Handout:</u> Consensus-based Decision Making B. Decision Making Criteria <u>Objective:</u> Discuss and agree on criteria for evaluating working group outcomes. <u>Handout:</u> Decision Making Criteria
10:30—10:45	Break (Opportunity for members of public to caucus with working group)
10:45—11:015	Anatomy of a Management Plan <u>Objective:</u> Discuss the structure of management plans and the required components of action plans <u>Handout:</u> 1) Outline for management plan, 2) action plan from CINMS draft management plan, 3) action plan development template
11:15—12:30	Issue Characterization A. Understanding the Issue <u>Objective:</u> What is the issue / problem? Define objectives and goals. <u>Handout:</u> Draft Issue Statement
12:30—1:00	Lunch (Opportunity for members of public to caucus with working group)

1:00—2:30	Issue Characterization (continued) B. Development of Possible Outcomes <u>Objective:</u> Identify preliminary list of outcomes to address the established objectives and goals. <u>Reference:</u> Draft Issue Statement
2:30—3:00	Expectations/Products <u>Objective:</u> Define the scope of the end products and the requirements for presenting recommendations to the SACs. Discuss expectations, timeframe, roles, and responsibilities. <u>Reference:</u> 1) action plan from CINMS draft management plan, 2) action plan development template, 3) Over view of Working Group Process/Timeline
3:00—3:15	Break (Opportunity for members of public to caucus with working group)
3:15—4:45	Defining the Approach A. Information Needs <u>Objective:</u> Identify information required to develop preliminary outcomes into strategies and end products. What is currently being done? What are the knowledge gaps? How /should relevant monitoring strategies proposed by other working groups be address? <u>Reference:</u> 1) Draft Issue Statement, 2) JMPR working group list. B. Structuring Our Working Sessions <u>Objective:</u> Map out a general approach for the next two meetings and the final conference call. Discuss possible involvement for follow-up, if required to assist the JMPR process. <u>Reference:</u> 1) Over view of Working Group Process/Timeline, 2) Activity/Schedule from Draft Issue Statement
4:45—5:00	Action items for Next Meeting <u>Objective:</u> Discuss basic agenda topics, responsibilities, and expectations, and identify necessary technical experts.
5:00	Adjourn